



PUBLIC INVOLVEMENT ACTION PLAN



MONMOUTH COUNTY
Rumson-Sea Bright Bridge S-32
on Rumson Road (CR520) over Shrewsbury River
Borough of Rumson and Borough of Sea Bright, New Jersey

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Public Involvement Action Plan (PIAP)

Completed Phases: Local Concept Development, Local Preliminary Engineering & Final Design
Remaining Phase: Construction

Prepared by:
Hardesty & Hanover, LLC
M.A. Culbertson, LLC
October 2021



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A. Purpose

The purpose of the Public Involvement effort for the Monmouth County Rumson-Sea Bright Bridge S-32 Replacement Project on Rumson Road (CR520) over the Shrewsbury River is to have an informed and involved public who has access to the planning approach and engineering design process for proposed bridge and approach roadway intersection improvements. The Public Involvement Action Plan (PIAP) seeks to provide ample opportunity for public comment regarding the identification and development of proposed improvements and updated during each phase of the project. The intention of this document is to establish and maintain a public involvement guideline that is dynamic in nature so that it can evolve as the project progresses to keep the public involved and maintain broad-based support for the project.

B. Project Description

The project area includes both the existing and old bridge alignment in the Borough of Rumson and the Borough of Sea Bright. The limits of the project have remained the same for each phase of the Monmouth County Rumson-Sea Bright Bridge S-32 on Rumson Road (CR520) over Shrewsbury River Project.

The Monmouth County Rumson-Sea Bright S-32 Bridge is a critical transportation connection within the local communities and is located in a regional shore area. It also serves as a coastal evacuation route for the community of Sea Bright. This movable bridge is in serious condition, whereas routine maintenance can no longer address its deficiencies.

Monmouth County is advancing the construction for the replacement of the existing Bridge S-32, on Rumson Road (County Route 520) over the Shrewsbury River. The Local Concept Development (LCD) Study with a Preliminary Preferred Alternative (PPA) for replacement of the existing bridge was completed in Fall 2013. The Local Preliminary Engineering (LPE) Phase was completed in Fall 2017 and Final Design (FD) phase in 2020. The bridge replacement project has now been awarded for construction, which is anticipated to begin in late Summer 2021 with field activity in Fall 2021.

The North Jersey Transportation Planning Authority (NJTPA) was the lead agency administering the contract during the Local Concept Development (LCD) Study working in coordination with Monmouth County and the New Jersey Department of Transportation (NJDOT). Monmouth County is the lead agency for the Local Preliminary Engineering (LPE), Final Design (FD) and Construction phases of the project with the NJTPA and NJDOT participating as cooperating agencies. As a federally funded project, the Federal Highway Administration (FHWA) provides review and oversight. The project is managed by the Monmouth County Department of Public Works and Engineering under the direction of the County Engineer.

It is in the interest of Monmouth County, the cooperating agencies of NJTPA and NJDOT, the Borough of Rumson and the Borough of Sea Bright and the general public to advance the project with the proposed bridge replacement and approach roadway intersection improvements, intended to improve the bridge crossing, pedestrian, bicycle and vehicular mobility and access for the two communities and regional area as identified in the Preliminary Preferred Alternative (PPA) at the close of the LCD Study and further refined during the LPE phase. Upon receipt of environmental clearance through the National Environmental Policy Act (NEPA), the Preliminary Engineering plans advanced to Final Design Phase with support by the County, cooperating agencies and local community. Resolutions of support for the Rumson-Sea Bright Bridge replacement and approach roadway intersection improvements were provided by the Borough of Rumson, Borough of Sea Bright and Monmouth County Board of County Commissioners (*formerly known as Chosen Freeholders*).

C. Public Involvement Process Overview

Public Involvement will be on-going throughout the project. Though the Public Involvement Action Plan (PIAP) is organized by project phases, it will be implemented in such a manner to present the public with a seamless process. The PIAP is organized by project phase to allow its integration with the planning and engineering efforts to facilitate the scheduling of contingent activities. The public involvement steps that have been taken and will continue to be implemented during the project phases are presented in the Public Involvement Process Steps Section below and a schedule of anticipated activities is provided in a matrix following the process steps section. The project phases are as listed below:

- Local Concept Development
- Local Preliminary Engineering
- Final Design
- Construction

Local Concept Development (LCD). The purpose of the Local Concept Development Phase was to identify and compare reasonable alternatives and strategies that address a well-defined and well-justified Purpose and Need Statement and select a Preliminary Preferred Alternative (PPA). The PPA was selected based on several factors, including environmental impacts, constructability, cost effectiveness, and if the project can be constructed in a timely manner. This phase involved data collection, internal and external stakeholder coordination, and alternatives analysis. Along with the PPA, key products that were produced in this Study included the Purpose and Need Statement, the National Environmental Policy Act (NEPA) Classification, and the Concept Development (CD) Report.

Local Preliminary Engineering (LPE). The Rumson-Sea Bright Bridge S-32 project has completed the Local Preliminary Engineering phase after successful completion of the LCD Study, which obtained resolutions of support from the Borough of Rumson, Borough of Sea Bright and the Monmouth County Board of Chosen Freeholders for a Preliminary Preferred Alternative (PPA) for replacement of the existing bridge with approach roadway intersection improvements.

During the LPE phase additional engineering and environmental studies had been conducted to confirm the bridge footprint and refine the approach roadway intersection improvements depicted in the PPA. The LPE phase of the project has further developed the PPA to address identified issues with community input and public involvement to maintain resolution of support by the local municipality and the County. Environmental Documentation and NEPA clearance has also been part of this phase in which additional cultural resources and archeological efforts were conducted as required.

Final Design (FD). The design of the selected bridge replacement alternative as refined during the LPE phase has been completed with detailed engineering plans during the Final Design phase of the project, taking into consideration the input obtained through the public involvement efforts of the LPE phase to provide a transportation improvement solution that satisfies the project Purpose and Need and continues to have resolution of support by the Borough of Rumson, Borough of Sea Bright and Monmouth County Board of County Commissioners.

During this phase with the footprint of the bridge replacement established in the LCD phase and approach roadway intersection improvements during the LPE phase, required additional engineering details of the project such as bridge operational and structural features, and comments received from the community and public provided input on lighting, signage, streetscape elements, landscaping, traffic signal and staging plans as part of the Final Design.

Construction. Notifying the public about traffic patterns and potential delays due to construction will be important prior to Construction activities over the duration of this phase . Providing this information in a timely manner will facilitate the formation of positive public perception towards both the project and

Monmouth County. There will be continued community and public involvement efforts to maintain on-going awareness and communication through the construction activities needed for the bridge replacement and approach roadway intersection improvements in Rumson and in Sea Bright.

D. Public Involvement Process Steps and Community Outreach Initiatives

The steps involved for the public outreach efforts held in prior phases and to be continued during the Construction Phase are described below with specific activities and dates listed in Section E Schedule of Public Involvement / Community Outreach Initiatives, Tables (1-3). The following steps provide direction for community involvement and public outreach conducted during each phase, that were implemented in coordination with the other engineering and environmental resource project activities for each phase of the project.

Step 1. Project Team Status Meetings, Public Involvement Coordination

An overall strategy for the development and presentation of information to key Local Officials and County representatives was developed along with steps for public outreach efforts during the LCD Study. Outreach efforts were reviewed at the beginning of all subsequent phases.

During the earlier project phases, a Public Involvement agenda item was included during status meetings for continued community coordination and communication with the public as well as the opportunity to identify and discuss community issues, action items and the project schedule. During the construction phase the Project Team will conduct field office meetings to assess the 30-day schedule of the Contractor and related anticipated activities. Any work effort that may impact traffic or access would be identified, discussed and communicated to local officials, community stakeholders and the general public via the project website as information notices or traffic advisories.

Project Team Status Meetings were held during prior phases and will continue during the Construction phase as conference calls or in-person meetings as appropriate and in preparation prior to any Local Officials Meetings, Community Stakeholders Meetings and Public Information Center (PIC) meetings.

Step 2a. Project Stakeholders Contact/Mailing Lists

(Local Officials, Property Owners, Key Community Stakeholders and General Public)

Project contact and mailing lists were developed and will be maintained in coordination with Monmouth County and the Project Team. During the LCD Study and the LPE and FD phases, contact lists included local and state officials as well as municipal engineers, planners, property owners within 250' set-back of the bridge and approach roadway intersections. The contact lists also included community stakeholders' representation from businesses, hospital, schools, historic and other cultural organizations and neighborhood representatives within the project area as identified by the Project Team and recommended by local officials. A separate list of stakeholder agencies was created and maintained for communication and coordination. Stakeholders were added and will continue to add to the contact list throughout the project duration as pertinent individuals become evident.

For the construction phase, the contact list continues to be updated with current property owners, community stakeholders and the general public who provide changes to their contact information or have requested via the project website to be added to the contact list for future communication.

Environmental and cultural resource agencies involved in the project were updated and will be amended or revised during the construction phase as applicable for those work activities requiring on-going communication. The community and agency stakeholders list includes representation from the following municipal, local and regional organizations:

County and Municipal Officials and Civic/Cultural Organizations:

- Monmouth County Officials, Engineer, Planner, OEM, Parks
- Legislative Representatives, State Senate and Assembly
- Borough of Rumson Elected Officials, Engineers, Police, Fire, Planning and OEM providers
- Borough of Sea Bright Elected Officials, Engineers, Police, Fire, Planning and OEM providers
- Business chambers of commerce, bus companies, schools, hospitals and historic associations
- Private residential and commercial property owners
- Interested groups in the area, such as cycling organization, neighborhood and condo associations
- Marinas and boating organizations who navigate the Shrewsbury River

Federal and State Agencies:

- FHWA (Federal Highway Administration)
- USCG (United States Coast Guard)
- USACOE (United States Army Corps of Engineers)
- NOAA (National Oceanic and Atmospheric Administration)
- NJDOT (Divisions: BLAES, ROW and Pedestrian Bicycle Program)
- NJDEP, Land Use Regulation Program, Green Acres Program
- NJDEP, State Historic Preservation Office (SHPO)
- NJ TRANSIT

In coordination with Monmouth County, NJTPA, NJDOT, and the municipalities, the project contact lists of local officials and community stakeholders from the prior phases were updated and will be maintained along with the mailing list of property owners (residences and businesses) within a 250-foot radius of the project. The contact lists will continue to be maintained for future community and public outreach communication and meeting notifications during the Construction phase.

Step 2b. Socioeconomics and Environmental Justice

Environmental Justice efforts must be integrated into the planning phase of transportation project development according to the National Environmental Policy Act of 1969, Title VI of the Civil Rights Act of 1964, and Executive Order 12898, Federal Actions to Address Environmental Justice (EJ) in Minority Populations and Low-Income Populations in 1994. There are three fundamental principles to effective environmental practices:

- Avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low-income populations;
- Ensure the full and fair participation by all potentially affected communities in the transportation decision-making process; and
- Prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low-income populations.

Based upon a Community Profile assessment of the cultural and economic population residing in the project improvement area, and consistent with Environmental Justice guidance, notification of residents and consideration of potential property impacts within 250' of the project has been indicated.

The Project Team will consult with the local officials to determine if additional efforts may be needed to address any potential concerns of Environmental Justice during the Construction phase such as language and mobility elements as the project progresses. Based upon the Demographic Profile of the area and consultation with County and local officials, the Public Information Center (PIC) meeting notifications will

be disseminated as directed. PIC meeting announcements will be distributed to County and local officials to post on their municipal web sites and printed to post on any community display boards to supplement standard public meeting postal mailings and website posting as appropriate.

Step 2c. Conduct Issues Assessment/Tracking – Stakeholders’ Community Input Surveys

The issues assessment is an essential step and public involvement strategy, which provides the means to identify stakeholders (*defined as individuals and organizations with a vested interest in the project*) and acknowledge issues relevant to all affected parties and their underlying interests. It is critical to developing and maintaining a successful public outreach program for this project. Issues identification prior to meetings allows for more effective planning so to design the appropriate meeting format and agenda to accomplish the goals of the public outreach meetings and the overall project effort.

During the LCD Study, stakeholder surveys, referred to as community input surveys, were conducted to identify stakeholders and their interests. The surveys also provided information on preferred times for scheduling outreach meetings and if any ADA, mobility, hearing or visual requirements were needed by individuals interested in attending outreach meetings. The surveys were conducted via mailings and email and completed surveys could be submitted by mail, email and fax. A survey summary report of the information received in the completed surveys was created and distributed to the project team and shared at the community stakeholders meeting and public information center meetings.

Step 3. Conduct Local Officials Meetings

Local Officials Meetings were held in each municipality to brief officials on the project. During the LCD Study the purpose of the meetings were to present the status, introduce the project team and the process, share information collected and to obtain input on purpose and need, conceptual alternative and the preliminary preferred alternative (PPA). During the LPE Phase, the meetings were held to provide an overview of the PPA refinements to the Local Officials, and to obtain information on the concerns/comments, requirements/guidelines for engineering and environmental studies, right-of-way (ROW) and traffic signal operations for the approach roadway intersection improvements in Rumson and in Sea Bright.

Key Local Officials and support staff were invited from each municipality to exchange project information and to obtain community input from officials in preparation for future community stakeholders meeting and public meeting.

Given the additional cultural resources and archeological efforts required for the project, an additional Local Officials Meeting was held during the LPE Phase to review West Park studies and present the findings of the environmental and cultural resources work effort in preparation for a community stakeholders meeting and later public meeting to present the preliminary engineering design plans.

Additional Local Officials Meetings were held during the FD phase as needed to review engineering design considerations and environmental requirements for the bridge replacement and approach roadway intersection improvements proposed for the Rumson-Sea Bright Bridge S-32 and maintain the Resolution of Support for the project.

For all Local Officials Meetings, meeting logistics, including email notification, will be provided and telephone follow-up calls will be made as necessary and directed by Monmouth County Engineering. The Project Team will provide an agenda, meeting facilitation, meeting summary and action items as requested.

Step 4. Facilitate Community Stakeholders Meetings

During the LPE phase, a Community Stakeholders Meeting was held to review the bridge replacement and proposed approach roadway intersection improvements. The Community Stakeholders Meeting provided

an opportunity for exchange of project information and community interests so to reconcile the various community interests represented in the project area and provide Monmouth County and the cooperating agencies (NJTPA & NJDOT) with input into the process of formulating suggestions for proposed refinements of the approach roadway intersections to the PPA.

The Community Stakeholders Meetings that were held in the past phases and for those to be scheduled during the Construction Phase, as needed, would include invitations for participation to community leaders representing local municipal government (planning and engineering, traffic safety, and OEM), civic organizations, businesses, hospitals, schools, EMS providers, mariners, environmental and historic preservation agencies, and affected neighborhood representatives. Federal and State agencies involved in the transportation process may attend meetings and are provided meeting summaries.

For any Community Stakeholders Meeting to be held during the Construction phase, a meeting agenda would be prepared, meeting notice distributed via email, and reminder phone calls conducted as needed for clarity or attendance. The Community Involvement Facilitator will provide facilitation for the meeting and the Project Team will design and create presentation meeting materials such as agendas, sign-in sheets, name-tags (in-person meeting only), handouts, display boards and if requested by the County, a brief Power Point presentation as needed for online or in-person as appropriate.

During Community Stakeholders meetings, the facilitator will monitor the communication to ensure balanced participation and clear understanding of information by all participants and observers during the meetings. The facilitator will record issues and provide meeting summaries. The agenda and meeting report will be distributed as determined by the Project Team.

The Project Portfolio of information, which was provided during the LCD Study and LPE phase, and was updated during the FD phase as appropriate will post to the project website during the Construction phase. The project website will be available to provide local officials and community stakeholders with clear, concise, and consistent project information for sharing such information accurately to their constituents and to the general public.

Step 5. Conduct Public Information Center Meetings

The purpose of Public Information Center (PIC) meetings is to obtain feedback on project information and plans for the proposed bridge and approach roadway intersection improvements. Meetings were held during the prior phases and will be scheduled at the appropriate time during the Construction phase. The layout of PIC meetings, whether held in person or online, is designed for the exchange of information in an open house format with support staff available to answer questions.

During the FD Phase, due to the COVID-19 mandate limiting large gatherings of people, a recorded online PIC was held for a period of thirty (30) days providing ample time for the public to view the recorded presentation and provide comments. The format and logistics for the Construction Phase Public Information Center (PIC) meeting for holding in-person or online was to be determined based upon the COVID-19 mandates at the time of scheduling.

It was determined that with a mask mandate for indoor gathering and the practicing of social distance gathering, the Construction Phase PIC could be held in-person at Holy Cross auditorium/gym given the large capacity to allow for ample spacing and provide two full stations of the display boards and a seating area for the presentation where chairs could be dispersed for social distancing. For those unable to attend, a video was created of the presentation to post on the project website with pdf files of the project information handout and display boards for viewing after the PIC meeting.

For public meetings held during all phases, a Monmouth County Invitation Letter and PIC Meeting Notice with blank PIC Comment Form were generated for distribution in the form of a mailing to local and County officials, Community Stakeholders, and property owners within a 250' setback of the project area. In

addition, a general public mailing list was created from attendance sign-in sheets at prior PIC meetings for those who provided either mailing address or email address to be included as well as those who requested to receive future notifications via the project website contact page. The PIC Meeting Notice was posted on the Monmouth County project website and sent to the municipalities of Rumson and Sea Bright to encourage posting to their municipal website and to print hard copies to post on their community display boards.

For the PIC Meetings, as an open house format, display boards were available for viewing at any time during the duration of the meetings. Sign-in sheets were used to record attendance and PIC Comment Forms were available to obtain input from the general public and officials who wished to provide comments, recommendations or questions in writing. A 30-day comment period was provided after each PIC meeting, from which the general public could submit written comments to the Monmouth County Project Manager. A summary report of each PIC meeting was created that notes the attendance, participation and written comments received.

- During the LCD Study, two in-person PIC meetings were held with two sessions (afternoon and evening sessions held in Rumson Borough and Sea Bright Borough) as noted in Section E Table (1).
- During the LPE phase, two in-person PIC meetings were held with two sessions (afternoon and evening sessions held in Rumson Borough and Sea Bright Borough) as noted in Section E Table (2) to present the bridge replacement information as defined by the PPA with any refinements based upon the engineering footprint and environmental/cultural resource findings during the LPE phase.
- During the FD phase, an online PIC was held online via the project website to present final design plans, traffic management and construction staging plans in addition to environmental permitting information for the project as noted in Section E Table (3).
- At the start of the Construction Phase, a Public Information Center (PIC) meeting was held in-person to introduce the Construction Project Team the Contractor, and to present final design plans with further information on construction staging and traffic management information and how future coordination and communication information exchange will be shared with the local communities and general public.

Step 6. Obtain Resolution of Support

Upon completion of the LCD Study Phase, the Project Team and County asked for resolutions of support for the Preliminary Preferred Alternative (PPA) from the Borough of Rumson, the Borough of Sea Bright and the Monmouth County Board of County Commissioners (formerly known as Chosen Freeholders). The County and municipal resolutions received are listed in Section E.

E. Schedule of Public Involvement / Community Outreach Initiatives

Monmouth County supports a public involvement process with outreach on multiple levels working with local officials, community stakeholders and the general public during each phase of the project. The PIAP, which was developed during the LCD Study and updated for LPE and FD phases, is the plan that will continue in the Construction Phase.

Monmouth County will continue community involvement communication and coordination during the Construction phase. Meetings are scheduled when appropriate to share for the Rumson-Sea Bright Bridge S-32 replacement and approach roadway intersection improvements on Rumson Road (CR 520) over the Shrewsbury River.

The public involvement steps and outreach meetings held during the LCD Study Phase, LPE Phase and FD Phase, in addition to those anticipated for the Construction Phase, are listed in the tables below.

(1) Local Concept Development (LCD) Study Phase

The public outreach efforts conducted during the LCD Phase were as follows:

	STEPS – LCD Study Phase	DATE	PURPOSE
1.	Conduct Project Team Status Meetings / Public Involvement Coordination	Project Team – Mthly Kick-off - November 21, 2011 On-going 2012-2013	<ul style="list-style-type: none"> • Present approach and updates. • Discuss PI strategies. • Review stakeholders and support status.
2.	Identify Stakeholders and Develop Community Stakeholders Group (CSG) / Develop Project Contact Lists / Maintain PIC Mailing Lists Conduct Issues Assessment and Tracking (Stakeholders Survey)	Dec 2011 – Feb 2012 On-going	<ul style="list-style-type: none"> • Identify stakeholders for CSG. • Develop and maintain contact information for stakeholders, local officials, and agencies. • Identify issues/interests. • Assess stakeholders. • Develop issues matrix.
3.	Conduct Local Officials Meetings	LCD – LO Mtg. No. 1 January 24, 2012 Rumson, 9am January 30, 2012 Sea Bright, 9am	<ul style="list-style-type: none"> • Present project status and schedule. • Review goals and objectives. • Identify issues and concerns. • Review logo and portfolio materials. • Discuss CS meeting preparations.
		LCD – LO Mtg. No. 2 October 4, 2012 Rumson & Sea Bright, 9:30am	<ul style="list-style-type: none"> • Present project status and schedule. • Discuss conceptual alternatives and comparison matrix. • Obtain input and/or concurrence for proposed Preliminary Preferred Alternative (PPA).
		LCD – LO Mtg. No. 3 January 30, 2013 Rumson, 4:30pm February 4, 2013 Sea Bright, 9am	<ul style="list-style-type: none"> • Present results of the PIC meetings. • Request Resolution of Support for the PPA.
4.	Facilitate Community Stakeholders (CS) Meetings	LCD - CS Mtg. No. 1 February 15, 2012, 10am	<ul style="list-style-type: none"> • Introduce team and LCD Study. • Present project status and schedule. • Obtain input for project purpose and need (P&N).
		LCD - CS Mtg. No. 2 June 26, 2012 1-3pm	<ul style="list-style-type: none"> • Present P&N Statement. • Obtain input for presented proposed conceptual alternatives.

5.	Conduct Public Information Center (PIC) Meetings	LCD - PIC Mtg. No. 1 February 27, 2012 Sea Bright, 1-4pm Rumson, 6-9pm	<ul style="list-style-type: none"> • Present project information, history, current status, studies & concepts. • Obtain input for project purpose and need, provide blank PIC comment form. • 30-day comment period to submit written comments to the County.
		LCD - PIC Mtg. No. 2 November 19, 2012 <i>rescheduled due to Superstorm Sandy</i>	
		LCD - PIC Mtg. No.2 January 23, 2013 Sea Bright, 2-4pm Rumson, 6-8pm	<ul style="list-style-type: none"> • Present alternatives and PPA. • Obtain public comments and provide blank PIC comment forms. • 30-day comment period to submit written comments to the County.
6.	Obtain Resolutions of Support	Borough of Rumson Resolution of Support February 26, 2013	<ul style="list-style-type: none"> • Resolution No. 2013-0226-48 RESOLUTION SUPPORTING A PRELIMINARY PREFERRED ALTERNATIVE FOR THE RECONSTRUCTION OF MONMOUTH COUNTY BRIDGE S-32 (RUMSON – SEA BRIGHT BRIDGE) AND IMPROVEMENTS TO THE APPROACH ROADWAYS IN THE BOROUGHS OF RUMSON AND SEA BRIGHT
		Borough of Sea Bright Resolution of Support March 5, 2013	<ul style="list-style-type: none"> • Resolution No. 59-2013 RESOLUTION SUPPORTING A PRELIMINARY PREFERRED ALTERNATIVE FOR THE RECONSTRUCTION OF MONMOUTH COUNTY BRIDGE S-32 (RUMSON – SEA BRIGHT BRIDGE) AND IMPROVEMENTS TO THE APPROACH ROADWAYS IN THE BOROUGHS OF RUMSON AND SEA BRIGHT
		County of Monmouth Board of Chosen Freeholders Resolution of Support April 25, 2013 Agenda Item #27	<ul style="list-style-type: none"> • Resolution # 2013-0317 Engineering RESOLUTION SUPPORTING A PRELIMINARY PREFERRED ALTERNATIVE FOR THE RECONSTRUCTION OF MONMOUTH COUNTY BRIDGE S-32 (RUMSON – SEA BRIGHT BRIDGE) AND IMPROVEMENTS TO THE APPROACH ROADWAYS IN THE BOROUGHS OF RUMSON AND SEA BRIGHT

(2) Local Preliminary Engineering (LPE) Phase

The public outreach efforts conducted during the LPE Phase were as follows:

	STEPS – LPE Phase	DATE	PURPOSE
1.	Conduct Project Team Status Meetings / Public Involvement Coordination	Project Team – Mthly Kick-off - Dec. 4, 2014 On-going 2015-2017	<ul style="list-style-type: none"> • Present approach and updates - PPA. • Discuss PI strategies for LPE phase. • Review stakeholders, issues and support status.
2.	Review Stakeholders and Update Community Stakeholders Group (CSG) Update Project Contact Lists / Maintain PIC Mailing Lists Conduct Issues Assessment and Tracking - Stakeholders Survey (cul-de-sac)	Dec 2014 – June 2016 Jan 2015–May 2015, Survey / Tracking On-going	<ul style="list-style-type: none"> • Update stakeholders for CSG. • Develop and maintain contact information for community stakeholders, local officials, and agencies. • Identify issues/interests. • Assess stakeholders. • Develop issues list or matrix.
3.	Conduct Local Officials Kick-Off Meeting and Follow-up Meetings	LPE – LO Mtg. No. 1 November 24, 2014 Rumson, 2pm December 4, 2014 Sea Bright, 1pm LPE – LO Mtg. No. 2 May 5, 2015 Sea Bright, 11am May 21, 2015 Rumson, 3pm LPE – LO Mtg. No. 3 October 29, 2015 Rumson, 9am Sea Bright, 11am	<ul style="list-style-type: none"> • Present project status and schedule. • Review goals and objectives. • Introduce LPE phase. • Obtain input on refinements to PPA. • Identify issues and concerns. • Review logo and portfolio materials. • CSG meeting preparations. <ul style="list-style-type: none"> • Review project status and schedule. • Discuss CSG Meeting results. • Discuss approach roadway intersection improvement options. <ul style="list-style-type: none"> • Present project status and schedule. • Review LPE design plans. • Discuss PPA refinements approach roadway intersection improvements of the PPA.

4.	Facilitate Community Stakeholders (CS) Meetings – LPE Phase	LPE-CS Mtg. No. 1 January 13, 2015, 10am	<ul style="list-style-type: none"> • Introduce LPE phase. • Review project status and schedule. • Obtain input on refinements to PPA, approach roadway intersection improvement options.
		Meeting with Clergy May 21, 2015, 1pm	<ul style="list-style-type: none"> • Discuss Rumson Rd & Ward Ave intersection improvements.
		Focus Group Meeting May 21, 2015, 6-8pm	<ul style="list-style-type: none"> • Obtain further input on approach roadway intersections' proposed improvements in Rumson.
		LPE-CS Mtg. No. 2 April 5, 2016	<ul style="list-style-type: none"> • Obtain further input on approach roadway intersections' proposed improvements in Rumson and in Sea Bright.
5.	Conduct Public Information Center (PIC) Meeting – Two Sessions - LPE Phase	LPE - PIC Mtg. June 8, 2016 Sea Bright, 2-4pm Rumson, 6:30-8:30pm	<ul style="list-style-type: none"> • Present project information. • Present project history (LCD Study), current status (LPE phase), studies & concepts via display boards. • Obtain input on PPA Preliminary Engineering Design plans including approach roadway intersection improvements. • Obtain public comments and provide written comment forms – can be submitted during 30-day comment period.

(3) Final Design (FD) Phase

The public outreach efforts held during the FD Phase included scheduling of the community and public outreach meetings based upon engineering design and environmental mitigation efforts and findings to present. This phase included the right-of-way process for determining proposed impacts and temporary easements of properties adjacent to the Rumson-Sea Bright Bridge S-32 and the approach roadway intersections, that may require notification and completed agreements prior to the close of the FD phase:

	STEPS – FD Phase	DATE	PURPOSE
1.	Conduct Project Team Status Meetings / Public Involvement Coordination	Project Team – Mthly Kick-off - May 2018 On-going 2018-2020	<ul style="list-style-type: none"> • Present approach and updates. • Discuss PI strategies. • Review stakeholders and support status.
2.	Review Stakeholders and Update Project Contact Lists / Maintain PIC Mailing Lists	Fall 2018 On-going	<ul style="list-style-type: none"> • Identify stakeholders. • Develop and maintain contact information for local officials, community stakeholders, agencies and property owners.

3.	Conduct Local Officials Meetings (<i>Monmouth County Engineer and staff only</i>)	FD – LO Mtg. No. 1 October 10, 2018 Sea Bright, 1pm	<ul style="list-style-type: none"> • Present project status and schedule. • Introduce FD phase. • Obtain input on specific design elements (lighting, signage, park) as part of bridge replacement and approach roadway intersection improvements.
		February 12, 2019 Rumson, 4 pm	
		FD– LO Mtg. No. 2 May 21, 2019 Rumson & Sea Bright, 1:30pm	<ul style="list-style-type: none"> • Review project status and schedule. • Review final design plans. • Discuss staging and park enhancements. • Discuss community stakeholders and public meetings. • Present project-specific website.
4.	Facilitate Community Stakeholders (CS) Meeting – FD Phase	FD – LO Mtg No. 3 March 12, 2020 Sea Bright, 9am*	<ul style="list-style-type: none"> • Present project status. • Provide information on final design plans. • Input on plans, improvements & aesthetics.
		June 4, 2020 Rumson, 1pm*	
4.	Facilitate Community Stakeholders (CS) Meeting – FD Phase	FD – CS Mtg. No.1 April 10, 2019, 10am	<ul style="list-style-type: none"> • Introduce FD phase. • Review project status and schedule. • Present preliminary engineering plans and proposed roadway intersection improvements, traffic mitigation and park enhancement.
		FD – CS Mtg. 2 / Focus Group Meetings February 18, 2020, 6-8pm	<ul style="list-style-type: none"> • Obtain input on specific design elements (lighting, railing, streetscape & landscape elements) for bridge replacement and approach roadway intersection improvements.
5.	Conduct Public Information Center (PIC) Meeting - FD Phase	FD - PIC Mtg. June 9 – July 10, 2020*	<ul style="list-style-type: none"> • Present project information. • Obtain input on specific design elements (lighting, streetscape & landscape elements) for approach roadway intersection improvements. • Obtain public comments and provide written comment forms – can be submitted during 30-day comment period.

**Due to health and safety concerns related to COVID-19, these meetings were held online rather than in person.*

(4) Construction Phase

The public outreach efforts anticipated during the Construction Phase include a pre-construction public information center (PIC) meeting. Other public outreach meetings would be on an as-needed basis, with local officials, community stakeholders or general public depending on the information exchange and need

for additional discussion during the construction phase. Most communication with the communities of Rumson and Sea Bright will be via the project-specific website to provide information on any possible temporary disruptions to access and mobility during construction:

	STEPS – Construction Phase	DATE	PURPOSE
1.	Conduct Project Team Status Meetings / Public Involvement Coordination	Project Team – Mthly Kick-off Mtg. Summer/Fall 2021 On-going 2021-2025	<ul style="list-style-type: none"> • Present approach and updates. • Discuss PI strategies. • Review stakeholders and support status.
2.	Review Stakeholders and Update Project Contact Lists / Maintain PIC Mailing Lists	Spring/Summer 2021 On-going	<ul style="list-style-type: none"> • Identify stakeholders. • Develop and maintain contact information for local officials, community stakeholders, agencies and property owners.
3.	Conduct Local Officials Meetings (<i>Monmouth County Engineer and support team members as needed</i>)	Construction – LO briefings or meetings* As needed Fall 2021-2025	<ul style="list-style-type: none"> • Introduce Construction phase. • Present project status and schedule. • Obtain input on specific items. • Review project status and schedule.
4.	Facilitate Community Stakeholders (CS) Meetings – Construction Phase (<i>Specific-purpose meetings to address any items which may arise</i>)	Construction – CS Mtgs.* As needed Fall 2021 - 2025	<ul style="list-style-type: none"> • Introduce Construction team and current and anticipated activities. • Review project status and schedule. • Discuss and address any special items which may arise and information to share via project website.
5.	Conduct Public Information Center (PIC) Meeting - Construction Phase	Construction - PIC Mtg.* October 27, 2021, 4-6 pm	<ul style="list-style-type: none"> • Present project information. • Introduce Construction Phase Project Team members and the Contractor. • Present construction staging and traffic management. • Present construction phase activities anticipated. • Obtain public comments and provide written comment forms to submit via mail, email or via project website during construction phase.

** Depending on COVID-19 pandemic safety mandates, public outreach meetings including Public Information Center (PIC) meeting may be in person or online via the project website. The Construction Phase PIC was determined to be held in-person with masks mandated for all participants and held in large capacity venue to allow for safe social distance for attendees and team members. The PIC presentation was videotaped to post after the PIC on the project website for viewing by those unable to attend in person.*

F. Public Involvement Deliverables

Project Information Sheets. A project fact sheet or Project Information Handout has been and will continue to be prepared and distributed to local officials meetings, community stakeholder meetings, and later to the

general public at Public Information Center (PIC) meetings at each phase of the project. Fact sheets or Project Information handouts may include project status and schedule, and other information such as brief project overview, project description, project location map, and proposed improvements as appropriate and approved by the Project Managers at the County, NJDOT, and NJTPA. The Project Information/Fact Sheet will be updated as the project progresses to reflect the most up-to-date project information available during each phase of the project. Information contained in the Project Information Sheet can be adapted and used as a PIC Meeting Handout, and for web site posting.

Project Portfolios. Project Portfolios have been developed and were updated and maintained in each project phase to provide clear and consistent hard copy materials to Project Team members, government agency representatives, local officials and key stakeholders from Monmouth County and the local municipalities. The materials include project team contact information list, regional map, map of project study area, project schedule, project information sheet, meeting agendas and summary meeting reports. Once the project website was developed during the FD phase, all handouts included in the Project Portfolios became available to view or download and print. The handouts continue to be updated and will be available via the project website throughout the Construction Phase.

Display Boards. Display boards have been and will continue to be utilized to convey the proposed improvements to the public throughout the project. Project display boards include a project study area, project deficiency display, purpose and needs display, concept displays, project aerials or renderings as appropriate. In LPE phase, a PPA display of preliminary engineering plans and in later phases of FD and Construction would include a display of the final design configuration and traffic staging plans.

Comment Forms. Monmouth County/NJTPA/NJDOT blank Public Information Center (PIC) comment forms have been made available and will continue to be distributed at PIC meetings and at the Local Officials meetings so on-going written comment and input opportunity is available to the public and the community through each phase of the project.

Public Outreach Meeting Reports. For the local officials meetings, community stakeholders meetings and the Public Information Center (PIC) meetings, summary reports are drafted, circulated for review by the Project Team members and finalized as pdf files upon approval of the County for the public outreach documentation.

PIC Mailing List. For PIC meeting invitation mailings as meeting notification for the PIC meetings, a file containing the mailing address labels with the PIC meeting invitation and PIC notice as one pdf file are provided to the County and project team for their records of each PIC mailing that is implemented.

Project Web Site. During the LCD and LPE phases, summary meeting reports and public documents were posted to the Monmouth County project-specific web site that resides under the Engineering Department's Bridges and Roads section, as approved by the County and Project Team. During the FD Phase a project-specific web site was developed to enhance sharing of project information and to obtain input via online submissions. The FD PIC was held online via the project website due to the mandate limiting large gatherings of people during the COVID-19 pandemic.

The project-specific web site includes additional information such as: project overview information, maps and plans, community outreach meetings and documentation, FAQs (*Frequently Asked Questions*), photos, and helpful links. Recent News information may be posted as needed to inform the communities and public of new project information during the Construction Phase and as approved by the Project Team and County. The project website address is www.rumsonseabrightbridge.com.